



বঙ্গবন্ধু শেখ মুজিব মেডিক্যাল বিশ্ববিদ্যালয়
Bangabandhu Sheikh Mujib Medical University

রেজিস্ট্রার অফিস

Office of the Registrar

No. BSMMU/2024/12094

Date: 28/12/2024

Office Order

Mst. Jahanara Khatun, Daughter of Md. Jahangir Hossain has been working Senior Staff Nurse of this University Hospital is hereby permitted to leave the country for **Umrah Hajj to Makkah & Madinah, K.S.A.** For this reason she has been granted earned leave for 25 (Twenty Five) days from 29/12/2024 to 22/01/2025 or from the date of availing of the leave (Not latter then 05/01/2025). During this period **Sathi Bala**, Senior Staff Nurse of this University Hospital will look after the duties of **Mst. Jahanara Khatun**.

The University or the Government of Bangladesh will not bear any financial liability either in local or foreign for this purpose.

By order,

Sd/-
(Md. Hafizur Rahman)
Additional Registrar

No. BSMMU/2024/12094/1/(15)

Date: 28/12/2024

Copy forwarded for information and necessary action to:

1. The High Commission/Embassy of K.S.A. in Bangladesh.
2. The High Commission/Embassy of Bangladesh in K.S.A.
3. Director General, Immigration and Passport, Dhaka.
4. Dean, Faculty of Nursing, BSMMU, Dhaka.
5. Director, Passport & Immigration, Hazrat shahjalal International Airport, Dhaka/Any other port.
6. Director (Hospital), BSMMU, Dhaka.
7. Director (Finance & Accounts), BSMMU, Dhaka.
8. Nursing superintendent of BSMMU, Dhaka.
9. P.S. to Vice chancellor, BSMMU, Dhaka.
10. P.S. to Pro-Vice Chancellor (Academic/Research & Development/Admin)/Treasurer, BSMMU, Dhaka.
11. P.O. to Registrar, BSMMU, Dhaka.
12. **Mst. Jahanara Khatun**, Senior Staff Nurse, BSMMU, Dhaka with the direction to Submit her departure/arrival report in due time through proper channel.
13. **Sathi Bala**, Senior Staff Nurse, BSMMU, Dhaka.
14. University website – www.bsmmu.ac.bd.
15. Office copy.

Rahman 28/12/24
Additional Registrar

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